



Lubbock Area  
FOUNDATION

For good. For ever.

## West Texas Paralegal Association Scholarship Fund

### The Lubbock Area Foundation, Inc.

The Lubbock Area Foundation, Inc. is an independent, non-profit, publicly supported, tax-exempt organization whose purpose is to help donors meet the existing and future needs of the area's educational, health, cultural, civic and charitable organizations. The Foundation's mission goes beyond social service and welfare; our donors are improving the overall quality of life in the South Plains area.

The Foundation administers a variety of charitable funds, including scholarships to assist area students with post-secondary educational expenses. The Foundation is pleased to administer the West Texas Paralegal Association Scholarship Fund, which is described below.

### Purpose:

This scholarship is intended for students pursuing a degree in a paralegal program. The annual award will be determined in accordance with the Lubbock Area Foundation's annual spending rate in effect at the time of each award is made. The award will be split equally between two semesters. Recipients must maintain a 3.0 GPA based on a 4.0 GPA scale. Students whose grades are not in the minimum range or who are not enrolled in the paralegal program will not receive the second payment of \$250.00 the following semester. Past recipients will be eligible to reapply. The funds can be used for tuition, books, and fees only, and are paid directly to the college/university.

### Eligibility Requirements:

These are competitive awards with the primary areas of consideration being:

- ❖ Student's legal residence must be in one of the following Texas counties: Crosby, Floyd, Garza, Hale, Hockley, Lamb, Lubbock, Lynn, or Terry
- ❖ Student's intent is to pursue a degree as a paralegal in a program approved by the National Association of Legal Assistants.
- ❖ Student must be currently enrolled for a minimum of 6 hours.



### **Selection Process:**

- ❖ The Scholarship Advisory Committee will review completed applications and make recommendations to the Lubbock Area Foundation Board of Directors, which will make the final decision on the scholarship awards.  
Incomplete applications will not be considered.
- ❖ The Selection Committee will be comprised of a two people from the law profession, the President-Elect of the West Texas Paralegal Association, and the Director of Educational Initiatives of the Lubbock Area Foundation.
- ❖ The recipient will be announced by August 1<sup>st</sup>.

### **Scholarship Fund Disbursement:**

- ❖ Scholarships will be awarded based on the availability of funds, and may be used for tuition, fees and required books.
- ❖ Scholarships will be paid to the institution of the recipient's choice, and not directly to the recipient.
- ❖ The amount of the award may cover all, or only a portion of the student's actual cost and all unused funds must be returned to the Lubbock Area Foundation.
- ❖ The second semester payment will be made only after the current semester transcript is received and reviewed at the Lubbock Area Foundation.

### **Application Requirements:**

All scholarship applications must be completed in full and submitted by **July 1<sup>st</sup>**.

- ❖ 2 Letters of recommendation from non-family member
- ❖ Verification of enrollment or a copy of the letter of acceptance from the college or university
- ❖ A One-Page Essay: "What is an ideal paralegal?"
- ❖ You must reapply or update your application for each year that you would like to be considered for this scholarship.

Applications should be sent to:

**West Texas Paralegal Association Scholarship Fund  
Lubbock Area Foundation  
1655 Main Street, Suite 202  
Lubbock, TX 79401**

\*Please do not send the first two pages in with your completed application.



# West Texas Paralegal Association Scholarship Application

## GENERAL INFORMATION – (Please type or print)

Name \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Sex \_\_\_\_\_ Social Security Number(last 4 digits only) \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Age now: \_\_\_\_\_  
Current Employer (if applicable) \_\_\_\_\_ Work Phone \_\_\_\_\_  
Position \_\_\_\_\_  
Employer's Address \_\_\_\_\_ Current Salary \_\_\_\_\_

## PERSONAL REFERENCES

Please list the name, address and phone number of two persons who have agreed to provide a personal reference for you and attach a letter from them to the Foundation supporting your application.

\_\_\_\_\_  
*Name* *Mailing Address* *Phone*

\_\_\_\_\_  
*Name* *Mailing Address* *Phone*

## ACADEMIC FINANCIAL PLANNING

Indicate what your academic expenses will be for the semester/quarter for which you are applying for this scholarship. This scholarship may be applied to tuition, books and fees only. Please submit a copy of the tuition and fee schedule from your school. You must reapply or update your application for each semester/quarter for which you wish to be considered.

Semester (*Check One*): Spring \_\_\_\_\_ Fall \_\_\_\_\_ School Year: \_\_\_\_\_

Status: Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ # of Hours: \_\_\_\_\_

Tuition/Fees :\$ \_\_\_\_\_ Books:\$ \_\_\_\_\_



EDUCATIONAL HISTORY

List the high schools and colleges you have attended and the dates attended:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

What is the highest grade level you have attained? \_\_\_\_\_

Are you in school now? \_\_\_\_\_ If yes, where? \_\_\_\_\_

EDUCATIONAL GOALS

What school will you be attending? \_\_\_\_\_

Anticipated completion date: \_\_\_\_\_

MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS (List)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PARTICIPATION IN VOLUNTEER PROJECTS: (List)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PARTICIPATION IN COMMUNITY ORGANIZATIONS: (List)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGNIFICANT HONORS OR AWARDS: (List)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



